

WINTER-SPRING 2012

PUBLIC ACCOUNTANT, ENROLLED AGENT, AND OTHER TAX PRACTITIONER PROGRAM

The objective of the program is to broaden the knowledge of accountants and tax practitioners in order to relate particular specialties to the field of accounting and to examine developments in these professions.

ATTENDANCE: Accurate records of attendance will be maintained to verify and report continuing education hours. Three (3) Continuing Professional Education (CPE) units are awarded for each attended, for a possible total of thirty-six (36) CPEs. To ensure the integrity of the program, student attendance will be periodically monitored for late arrivals and hours attended will be adjusted accordingly. A summary sheet will be sent to each registered participant when the series is completed.

REGISTRATION INFORMATION: Choose the course number that corresponds to the location you plan to attend the most. If you have a schedule conflict you may attend class at one of the other locations. To receive CPE units, students MUST be registered/paid before they attend class. The course fee MUST be paid when you register. To register, complete the attached form and return to CCAC with a check or money order made payable to "CCAC" or call 412.369.3701 to register with a credit card at least one week before the course begins. Requests for refunds must be received 24 hours prior to the start of Week 1: Call 412.369.3701. Refunds will NOT be processed after the start of Week 1.

COURSE NUMBERS AND LOCATIONS:

XGD079-5611	CCAC, North Campus, Room 3002, 8701 Perry Hwy., Pittsburgh, PA 15237
XGD079-5612	CCAC, South Campus, Room TBA, 1750 Clairton Rd., West Mifflin, PA 15122
XGD079-5613	CCAC, West Hills Center, Room S1308, 1000 McKee Rd., Oakdale, PA 15071

COST FOR THE 12 WEEKS - \$289.00 (Regardless of how many presentations you attend).

CLASS INFORMATION:

<p>Week 1: <u>CPA Estate and Gift Tax Planning in 2012</u> This course will address current estate and gift tax laws, outline proposed legislation, and discuss planning options and strategies. Category: Tax (Intermediate) Thursday 1/19 North Campus 6:30-9:30 p.m. Saturday 1/21 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: John M. Hartzell, Jr., Esquire, CPA Wednesday 1/25 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 2: <u>CPA Tax Aspects of Separation and Divorce</u> This course will discuss income tax consequences of property transfers, alimony, spousal support, separate maintenance, child support, etc. Category: Tax (Overview) Thursday 1/26 North Campus 6:30-9:30 p.m. Saturday 1/28 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: David S. Pollock, Esquire Wednesday 2/1 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 3: <u>CPA White Collar Crime – Detection and Prevention</u> Fraud investigation and auditing procedures will be applied to case studies. Category: Accounting & Auditing (Overview) Thursday 2/2 North Campus 6:30-9:30 p.m. Saturday 2/4 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: William J. Miller, Esquire, CPA Wednesday 2/8 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 4: <u>CPA Making Business Loans in Today's Economy</u> This course will discuss how banks approach the process of making business loans in today's economy. Topics to be addressed will include government regulations for business loans, how to write a loan proposal, analyzing financial information from a borrower. Category: Accounting & Auditing (Intermediate) Thursday 2/9 North Campus 6:30-9:30 p.m. Saturday 2/11 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: Ed Wielgus, Divisional Vice President, Northwest Bank Wednesday 2/15 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 5: <u>CPA Identity Theft</u> This course will discuss the growing problem of identity theft and its consequences. Identity theft is the unauthorized acquisition and use of a true person's identity and personal information for the purpose of defrauding the financial services industry. Category: Accounting & Auditing (Overview) Thursday 2/16 North Campus 6:30-9:30 p.m. Saturday 2/18 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: J. Todd Moses, Detective Wednesday 2/22 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 6: <u>Launching New Products and Services: Branding</u> This course will survey various laws, risks, and strategies regarding commercialization of new products and services, including the interplay, acquisition and protection of intellectual properties, such as company names, copyrights, trademarks, and domain names. Category: Other (Basic) Thursday 2/23 North Campus 6:30-9:30 p.m. Saturday 2/25 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: Gregg R. Zegarelli, Esquire Wednesday 2/29 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 7: <u>CPA Business Ethics</u> This course will review the concept of business ethics. The program will focus on the historical and philosophical background of ethics. Application of ethical conduct to situations commonly encountered in practice today will be discussed along with a number of participatory case studies that will be reviewed. Category: Ethics (Intermediate) Thursday 3/1 North Campus 6:30-9:30 p.m. Saturday 3/3 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: Todd B. Fortier, CPA, M.B.A. Wednesday 3/7 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 8: <u>CPA Criminal Financial Investigation & Money Laundering</u> This course will review financial investigation techniques and methods of proof to prove criminal tax liability and review of return preparer's principals to prevent exposure to criminal prosecution of Federal Tax Laws. Category: Tax (Overview) Thursday 3/8 North Campus 6:30-9:30 p.m. Saturday 3/10 South Campus 8:00-11:00 a.m.</p>	<p>Speakers: Thomas E. Demko/C. Robert Tate, Special Agents IRS (retired) Wednesday 3/14 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 9: <u>CPA PA Death Taxes and Estate Documents and Administration</u> This course will review the PA Inheritance Tax, as well as other taxes and financial obligations which a small estate may encounter. There will be a discussion of various documents in an estate which have tax implications and the impact of these documents in the administration of a decedent's estate. Category: Tax (Basic) Thursday 3/15 North Campus 6:30-9:30 p.m. Saturday 3/17 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: George Entenmann, Esquire Wednesday 3/21 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 10: <u>CPA Mining and Designing for QuickBooks</u> Mining QuickBooks for CPA's is designed for accountants who want to better analyze and manipulate information in QuickBooks. This course focuses on reporting and control features of QuickBooks including formatting, filtering, sorting, exporting, and use of the audit trails. Category: Accounting & Auditing (Intermediate) Thursday 3/22 North Campus 6:30-9:30 p.m. Saturday 3/24 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: Pam Falkner, Bus. Dev. Mngr., Bookminders Wednesday 3/28 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 11: <u>CPA Business Valuations</u> This course will cover fundamentals and techniques for valuing small, closely held businesses using a case study approach. Category: Accounting & Auditing (Overview) Thursday 3/29 North Campus 6:30-9:30 p.m. Saturday 3/31 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: Alex Kindler, CPA, CVA Wednesday 4/4 West Hills Ctr. 6:30-9:30 p.m.</p>
<p>Week 12: <u>CPA Understanding the Medicare Health Insurance System</u> This course will provide a fundamental understanding of how Medicare works and address the nature of a system that delivers health care to over 40 million individuals. Category: Other (Basic) Thursday 4/12 North Campus 6:30-9:30 p.m. Saturday 4/14 South Campus 8:00-11:00 a.m.</p>	<p>Speaker: William McKendree, J.D. Wednesday 4/18 West Hills Ctr. 6:30-9:30 p.m.</p>

SATURDAY TAX SEMINARS

Location: CCAC North Campus, Room 3002, 8701 Perry Highway, Pgh., PA 15237

* BUSINESS TAX	XGD202-5601	2/11/12	8:00 a.m. – 12:00 p.m.	Speaker: Philip Cook Jr., Esquire
* ESTATE, GIFT, INHERITANCE TAX	XGD200-5602	2/11/12	1:00 p.m. – 5:00 p.m.	Speaker: William J. Miller, Esquire, CPA
* SALES AND USE TAX AUDIT TECHNIQUES	XGD204-5603	2/18/12	8:00 a.m. – 12:00 p.m.	Speaker: James E. Hall, CPA
* INDIVIDUAL TAX	XGD203-5604	2/18/12	1:00 p.m. – 5:00 p.m.	Speaker: William McKendree, J.D.

COST FOR EACH 4 HOUR SEMINAR: \$49.00 4 credits each FOR OUT OF STATE RATES CALL 412.369.3701



The Community College of Allegheny County makes every effort to provide accessible facilities and program for individuals with disabilities. For accommodations please contact the Office of Supportive Services for Students with Disabilities at your campus of choice. Allegheny Campus – 412-237-4612; Boyce Campus – 724-325-6620; North Campus – 412-369-3686; South Campus – 412-469-6215. This publication is available in alternate formats. Call the PROFESSIONAL CONTINUING EDUCATION PROGRAM AT 412-788-7383. CCAC website address: http://www.cac.edu/wf_train

In implementing its equal employment opportunity policy regarding non-discrimination, it is the policy of the Community College of Allegheny County not to discriminate in its programs of education, employment, purchasing of goods and services, and all other activities. The College does not discriminate on the basis of sex, age, race, color, religion, sexual orientation, national origin, handicap/disability, or veteran status. Any complaints of discrimination should be directed to the Affirmative Action Officer, Community College of Allegheny County, 800 Allegheny Avenue, Pittsburgh, PA 15233 (412.323.2323).

CCAC CONTINUING EDUCATION REGISTRATION FORM N12SP

MONTH DATE YEAR
 - -

BIRTH DATE REQUIRED FOR ENROLLMENT

LAST NAME (SKIP A SPACE) FIRST NAME (SKIP A SPACE) MIDDLE INITIAL

STREET ADDRESS

APT. NO.

TOWN/CITY

STATE

ZIP CODE

- -

AREA CODE

HOME TELEPHONE

- -

AREA CODE

ALTERNATE TELEPHONE

Place of Permanent Address (check one)

- Allegheny County (1)
- Out-of-State (5) _____
- Out-of County _____

THIS INFORMATION IS COMPILED BY THE COLLEGE FOR STATISTICAL PURPOSES ONLY AND NO PERSONALLY IDENTIFIABLE INFORMATION WILL BE RELEASED RACIAL CLASS - OPTIONAL-

Do you consider yourself to be Hispanic/Latino/Spanish Origin?

- Yes
- No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian/Alaskan Native
- Asian
- Black or African American
- Native Hawaiian or Pacific Islander
- White

SEX & MARITAL STATUS

- MALE FEMALE
- SINGLE MARRIED DIVORCED
- SEPARATED WIDOWED

NEW ADDRESS

E-Mail Address: _____

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Course Number										Semester	Course Title	Location	Cost	
X	G	D	0	7	9	5	6	1		N12SP	Public Accountant, Enrolled Agent, and other Tax Practitioner Program		\$289.00	

Student Signature (Required for Enrollment) _____ Date _____

Make checks payable to "CCAC" and mail with this form to: CPA Program, CCAC, West Hills Center, 1000 McKee Road, Oakdale, PA 15071 or call 412.369.3701 to register with a credit card.

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CCAC, West Hills Center
 1000 McKee Road
 Oakdale, PA 15071

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CERTIFIED PUBLIC ACCOUNTANT WINTER-SPRING 2012



PUBLIC ACCOUNTANT, ENROLLED AGENT, AND OTHER TAX PRACTITIONER PROGRAM

**PROFESSIONAL CONTINUING EDUCATION PROGRAM
 Phone: 412.788.7383**

